|  |  |  |
| --- | --- | --- |
| **Agenda Item/ Time/ Facilitator** | **Discussion/ Notes** | **Next Steps/Decisions** |
| Date: Thursday November 13, 2018 | Attended: Michele Spinale, Karie Mason, Miranda Dunlap, Carrie White, | Kristen Duncan, Eva Kashian, Doug Sutherland, Sarah Wright, Katelyn Purrington, Amy Janoch |
| Harvest Dinner Follow-up | Jen White not available | Michele will follow up with Jen about recipes and procedures to be added to Google drive |
| Silent Auction | Biggest fundraiser success in many years. We profited $736. Everyone seemed to have fun taking part of the auction. | Karie Mason will follow up with thank you cards to all of the donators. |
| Treasury Report- Joe Simiele | $1574.50 total. Ski club $167, field day $206  Discussed ideas for fun events or supplies for school  Joe on track with depositing checks and reports. | Ideas to follow up. Amy Janoch will send a wish list to Michele for recess equipment for example balls and hula hoops.  Wildlife encounters or somewhat similar to come to school. Amy Janoch will follow up. |
| Holiday movie night | 12/7/18 at the Hancock library from 5-8pm.  Many discussions about pizza, crafts and what movie we will play. | Karie-follow up with library about hours,wifi password, and key pick up.Also, pizza prices at Grappellis  Doug-check into computer and digital projector.  Send email, facebook, and flyer for event next week from Michele and karie  Order craft, pick holiday short movies on Netflix and Amazon  Send email to parents for volunteers. Carrie White and Doug Sutherland definite volunteers. |
| Teacher holiday luncheon | Friday 12/14  Make sure we have coffee!  Need volunteers 3 for lunch and 4 for recess.  Set up and clean up help needed | Doug Sutherland volunteered for recess.  Michele-will set up sign up genius  For food and volunteers after thanksgiving break |
| Teacher giving tree | Kirsten Duncan will communicate with teachers about wish list and parents about details and dates. | Amy will look for tree and have Lindsey Carter set up beginning Dec. Kristen- Paper ornaments to be made and distributed to teachers for wish list. Items brought in by ?12/21 |
| Legacy tiles | ? Weather we need to order a tile since only 1 4th grader. May have leftover from last year. | Discussion brought up by Amy to include students that transferred to Antrim for 4th grade. It was seconded and Amy will follow up with 4th grade parents.  Tiles need to be ordered in Dec. Artwork done in Feb. |
| Box Tops | $170 coming in Dec | All ? Missing checks accounted for from spring 2018.  Next collection sent in ? March |
| Buzz book/email list | A current 2018-19 HES parent group email list needs to be updated on hesnhpto@gmail.com | Karie will update emails in pto gmail next week. |
| Misc dates non PTO events | Community supper  Thursday January 24, 2019.  Art day January 11, 2019  NHDI performance  Friday May 10, 2019 |  |